

No.CPIO:DOS:RTI:A037  
Government of India  
Department of Space  
RTI Cell

Antariksh Bhavan,  
New BEL Road,  
Bengaluru - 560 094.

September 05, 2019

To

The Director, VSSC/SDSC-SHAR/URSC/SAC/NRSC/LPSC/MCF/SCL/IPRC/IIRS

Sir

Sub: Action item from Cabinet Secretariat - Conducting weekly review of implementation of RTI Act and RTI Workshop/Training for DOS/ISRO officials- reg.

The observation/suggestion made in the Cabinet meeting dated 31/05/2019 regarding weekly review of implementation of RTI Act and organizing one/two days workshop on Right to Information(RTI) for the officials of DOS/ISRO is enclosed.

2. Department has organized two workshops in a centralized manner at Bengaluru on 14<sup>th</sup>-15<sup>th</sup> September 2015 and 22<sup>nd</sup> May, 2017 for the officials who are involved in RTI related work in all DOS/ISRO Centres/Units. As the Department has decentralized the adjudication of RTI applications/First Appeals w.e.f. November 2018, it has been decided by the Department that one/two day workshop may be conducted by Centres/Units annually on rotation basis in the order as following.

Year	Name of the DOS/ISRO Centre/Unit	Year	Name of the DOS/ISRO Centre/Unit
1 <sup>st</sup> year	VSSC	6 <sup>th</sup> year	LPSC
2 <sup>nd</sup> year	SDSC-SHAR	7 <sup>th</sup> year	MCF
3 <sup>rd</sup> year	URSC	8 <sup>th</sup> year	SCL
4 <sup>th</sup> year	SAC	9 <sup>th</sup> year	IIRC
5 <sup>th</sup> year	NRSC	10 <sup>th</sup> year	IIRS

All Centres/Units may nominate 03 to 04 officials dealing with RTI matters for attending the workshop.

3. Department of Space has earlier appointed Shri Mahabir Singh Kasana, former Joint Director, ISTM, DoPT (renowned trainer in the field of RTI) for legal assistance and to represent our Department before the Central Information Commission on case-by-case basis(copy enclosed). He is accredited as the Master Trainer by Training Division of DoPT. He has conducted over 400 workshops on the RTI subject for various Ministries/Organisations of Govt. of India including the one conducted by the Department of Space in 2017. It is suggested that Shri Mahabir Singh Kasana may be invited by DOS/ISRO Centres/Units for conducting the workshop depending on his availability.

4. This issues with approval of the Competent Authority.

Yours faithfully,



(Kamala Rajesh)

Deputy Secretary/CPIO, DOS

End: as above

Mr. A.S. - Pls keep a track  
of the same

**CC:First Appellate Authority(RTI)&Central Public Information Officer,VSSC / SAC / URSC / SDSC-SHAR / LPSC / NRSC / IPRC / ISTARC/ MCF / IIRS / SCL / ADRIN / IIST / NESAC / PRL / NARL / ISRO HQ / Antrix**

**CFI:Transparency Officer(RTI)/Nodal Officer(RTI), VSSC / SAC / URSC / SDSC-SHAR / LPSC / NRSC / IPRC / ISTARC/ MCF / IIRS / SCL / ADRIN / IIST / NESAC / PRL / NARL / ISRO HQ / Antrix**