

Statement of the categories of documents that are held by it or under its control

Sl. No.	Particulars	Held by
1	Demand for Grants	Assoicate Director, Office of Budget and Economic Analysis (OBEA)
2	Annual Plan	
3	Outcome Budget	Director Budget
4	DOS Book of Financial Powers	
5	Annual Report	
6	DOS Purchase Manual	Director Projects
7	DOS Stores Procedures	
8	DOS Employees (CCA Rules)	Deputy Secretary, Section-IV(Legal, Vigilance, Disciplinary Section)
9	DOS Study Leave Rules	Officer on Special Duty, Under Secretary, Section - I (Personnel & Service Matters)
10	DOS Allotment of Residence Rules	Deputy Secretary, Section-VI(Parliament, Security, Deputation)