

Antariksh Bhavan
New BEL Road
Bangalore- 560 094

April 01, 2015

OFFICE MEMORANDUM

Sub: Grant of Study Leave under DOS (Study Leave) Rules, 1979 - delegating powers to Director, IPRC, Mahendragiri - reg.

The Department, vide OM No. 2/6(2)/86-I (Vol-II) dated 31/3/2006 had delegated powers to Directors of Centres/Units, as under, to grant/sanction Study Leave under DOS (Study Leave) Rules, 1979 to the employees working in the respective Centre/Unit subject to conditions enumerated therein:-

Sl. No	Category of Employees	Authority Competent to sanction Study Leave Under the DOS Study Leave Rules
1.	All employees of VSSC, SDSC SHAR, SAC, ISAC, LPSC, MCF and ISTRAC.	Directors of VSSC, SDSC SHAR, SAC ISAC, LPSC, MCF and ISTRAC respectively.
2.	All employees of DOS/ISRO not covered at item (1) above	Chairman, ISRO.

2. LPSC, Mahendragiri has been elevated as ISRO Propulsion Complex (IPRC), Mahendragiri w.e.f 1/2/2014. The matter relating to delegating powers to Director IPRC to grant/sanction Study Leave under DOS (Study Leave) Rules, 1979 to the employees in IPRC, Mahendragiri has been examined in the Department. After taking all the relevant factors into account, it has been decided to declare Director IPRC, Mahendragiri as Authority Competent to sanction Study Leave under the DOS (Study Leave) Rules, 1979 to the employees working in IPRC, Mahendragiri, subject to the following conditions.

(i) Any Leave in excess of the normal Study Leave of 24 months and combinations with other kinds of leave due for prosecuting a study leading to Ph.D could be granted only with the approval of Chairman, ISRO / Secretary, DOS.

(ii) While exercising the above delegated powers, Director, IPRC should follow all conditions mentioned in the DOS (Study Leave) Rules, 1979, and as amended from time to time, as also other conditions prescribed for grant of Study Leave. Consistent higher grades in ACR/APAR should be an additional condition to be satisfied for granting Study Leave, including for Ph.D.

- (iii) The Head of the Administration, should forward electronically a half yearly report in this regard, in the enclosed format, by first of January and first of July each year to the Sr. Head, PGA, ISRO HQ, giving details of Study Leave / permission granted for doing Ph.D in IPRC, Mahendragiri during the preceding half year.

3. Hindi version is enclosed.

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(S Kumaraswamy)
Joint Secretary

To,

Director IPRC
Sr. Head P & GA, ISRO HQ

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